

CITY OF YANTIS
"THE HEART OF LAKE FORK"
P.O. Box 245
103 City Circle
Yantis, TX 75497
(903) 383-2610

ACH BANK DRAFT AUTHORIZATION FORM

Schedule your payment to be automatically deducted from your bank account. Just complete and sign this form to get started!

Recurring Payments Will Make Your Life Easier:

- It's convenient (saving you time and postage)
- Your payment is always on time (even if you're out of town), eliminating late charges

Here's How Recurring Payments Work:

You authorize regularly scheduled debit charges to your checking/savings account. You will be charged the full amount of your water bill on the 10th-15th day of each month.

Customer # _____

Please complete the information below:

I _____ authorize the CITY OF YANTIS WATER DEPARTMENT to debit the bank account indicated below on the 10th – 15th of each month for payment of my utility bill.

Billing Address _____

Phone# _____

City, State, Zip _____

Email _____

☐ Checking ☐ Savings

Name on Acct _____

Bank Name _____

Bank Routing# _____

Account Number _____

Bank City/State _____



SIGNATURE _____

DATE _____

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify the CITY OF YANTIS WATER DEPARTMENT in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non Sufficient Funds (NSF) I understand and agree to an additional \$35.00 will be charged to my account and I will need to submit my payment for the returned check in person at Yantis City Hall with either cash or a money order. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this bank account and will not dispute these scheduled transactions with my bank; so long as the transactions correspond to the terms indicated in this authorization form.